

BRR FIELD TOOL 04 • EDITABLE PDF

Reference Sheet + Field Guide Builder

Build the page you wish had been sitting beside you the first time.

Turn scattered facts, identifiers, thresholds, instructions, comparison points, and visual cues into a concise working reference.

INVESTIGATION / SET	OWNER / OBSERVER	DATE	VERSION

The 20-point investigation spine

01 Identity + version	02 Question / curiosity	03 Why this matters	04 Background / context
05 Objective	06 Prediction / hypothesis	07 Success / observation criteria	08 Materials + equipment
09 Safety + preparation	10 People + roles	11 Conditions + environment	12 Setup
13 Procedure / path	14 Checkpoints + decisions	15 Observations	16 Measurements + evidence
17 Unexpected findings / deviations	18 Interpretation + findings	19 Follow-up questions	20 Record management / repeat / adapt

FIELD RULE / OBSERVATION ≠ INTERPRETATION. FACTS FIRST. MEANING SECOND.

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01 Guide identity

Topic, audience, version, author/editor, date, and scope.

02 Use case

What should someone be able to do faster or more accurately with this guide beside them?

03 Scope boundaries

What is included? What is deliberately not included?

04 Essential background

Only the information needed to use the guide correctly.

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05 Key terms + identifiers

Names, symbols, features, categories, labels, or vocabulary that must be distinguished.

06 Quick-reference table

Build the comparisons, ranges, characteristics, or look-up values that matter most.

07 Visual cues

Describe diagrams, sketches, photos, color/shape cues, or labels that should accompany the guide.

08 Decision rules

If/then guidance, thresholds, branching choices, or stop-and-check moments.

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09 Safety / caution notes

Warnings, limitations, handling notes, or common misinterpretations.

10 Common look-alikes / confusion points

What is easily mistaken for what? How can it be differentiated?

11 Evidence / source notes

Where did the information come from, and when should it be rechecked?

12 Field-tested edits

What became clearer only after actually using the guide?

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13

Next version ideas

Missing visuals, better ordering, new examples, or sections to simplify.

14

Release + revision record

Version, reviewer, date released, superseded version, and publication/storage location.

Closeout • evidence quality + next move

91 Evidence strength

Weak / emerging / useful / strong. Identify the strongest evidence and the single thing that would most improve confidence.

92 Repeatability check

Could another person repeat this from the record? What information is still trapped in somebody's head?

93 Unexpected but better

Did any departure from the plan create a better method, clearer result, or more interesting question?

94 Next rabbit hole

What question became more interesting than the original one?

95 Revision history

Version / date / what changed / why / who changed it.